

**Working Fund Expenditure Report**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 First and last name of traveler

TAR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ UID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Category** | **Working Fund Allowance** | **Actual Spending (Total amounts)** **(See Expense statement for daily breakdown)** |
| Food (Per Diem) | $  | $  |
| Field Workers | $  | $  |
| Transportation | $  | $  |
| Lodging | $  | $  |
| Other:  | $  | $  |
| Other:  | $ | $ |
| Other: | $ | $ |
| Other:  | $ | $ |
| Other: | $ | $ |
| Other: | $ | $ |
| Other: | $ | $ |
| Other: | $ | $ |
| **Total** | **$**  | **$**  |
| **Total Amount Due to University** | **$**  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Signature of traveler